**PHS Band Booster Meeting Notes SY. 2017-2018**

Date of meeting: 8/7/17 @ 6:00pm

Attendees: Stephen Lane (band director), Amber Harris (Booster President), Sandy Estep (treasurer), Janene Stocking (historian / social media), Mary Baugher (secretary), Dawn Lopez (fundraising), Christine Murphy, Rich Henrichson and Sandy Artz.

**Items discussed below:**

**Treasurer’s report:**

* Balance of band funds is currently $10,562.76
* This includes money from the mulch sale from Pay Pal.

**Mulch Sale –**

* Still looking to booster parents to head committee for mulch sale.
* Some parents on initial interest form indicated that they were willing work on mulch sale
* **Future actions: Janene indicated that Jolanda Campbell will make contacts with these parents to find individuals willing to head the committee. Sandy Artz indicated that she may be willing to work on Mulch sale.**

**Social Media – Janene Stocking**

* Taking pictures of band camp and placing them on band Twitter and Facebook accounts
* Getting a lot of posts

**Uniforms – Janene Stocking**

* She has sized all but 9 students which she will do by the end of band camp.
* Students are being sized for gloves.
* Tour shirts were bought from Custom Ink and should be in by next Thursday.
* Warm up jackets will be order later. Not a priority since they are needed for colder weather
* Janene indicated that we need to start considering buying new parts of uniforms next year. Uniforms are currently 9 years old and are showing wear. Bibbers and Plumes appear to be what the band is in most need for at this time. Bibbers are may be something the county might buy for the band, and plumes might have to be purchased by the band.

**Future Actions: Janene will get glove and shoe sizes and numbers needed to Mr. Lane who will order them. Warm up jackets will be order later. Mr. Lane will check with Music Supervisor, Jessica, to see if there is a rotation for buying new uniforms for high school marching bands.**

**Trailer Ads –** Lori Duprey

* Pricing of ads have been determined to be the following:
* One sided add: 3 x 3 is $500 and 4 x4 is $750
* Two sided add: 3 x 3 is $1,000 and 4 x 4 is $1,500
* Trailer ad will be for one year from Sept. to August
* We will be using Barefoot Graphics.
* Letters going out to 15 local businesses.
* Timeline for placing ads of the trailer:
* Businesses must pay by Sept. 1rst to get add on trailer for this year.
* Barefoot Graphics need Art work by Sept. 8th
* Adds will be placed on trailer by Sept. 15th.
* **Future Actions: Lori Duprey will contact and send out letters to local businesses. Sandy Estep will contact ACE hardware about an ad since she has already made contacts with them.**

**Rita’s Night – Lori Duprey**

Next Rita’s Night is Friday Aug. 18th 6:00-8:00

* Owners would like for us to have active participation- color guard and drum line
* We get 20% of sales. We have been receiving about $100 a night
* One last Rita’s night in Sept.
* **Future Actions: May want to consider whether this is a worthwhile fund raiser to continue next spring.**

**Trailer Maintenance – Mr. Lane**

New date pending

* Maintenance did not occur last Saturday since Mr. Lane was out of town
* Amber indicated that her husband is willing to do small electrical or mechanical repairs that may be needed.
* Maintenance needs to be done prior to the first competition in September.
* **Future Actions: Mr. Lane will talk to Brian Brown about other possible dates for trailer maintenance but his weekends are full. Maintenance may need to be done without him present. He can leave someone the trailer keys if that is the case.**

**Car Washes –** Amber Harris

Last one for the season this Sat. Aug. 12th

* We are not able to sign up for a September date for car wash due to marching band competitions.
* Using donation buckets at the last two car washes has greatly increased profit at car washes.
* Giant has been very positive and agreeable to work with.
* **Future Actions: Amber will continue to organize already scheduled car washes. She is planning to contact Giant in December for spring car washes and hopes to hold car washes in March through September next year.**

**Yankee Candles:** Janene Stocking

Plan to start this at the beginning of the year

* Mr. Lane wants to start on line sales at the end of September into October.

**Future Actions: Janene will contact Yankee Candles and get possible start dates and provide Mr. Lane with a list of possibilities.**

**Booster Vice Present Nomination:**

* A motion was made on the floor to nominate Sandy Artz and Vice-president of the band boosters by Amber Harris. This motion was seconded and was voted on.
* Sandy Artz was voted in unanimously in as the vice president of the band boosters.

**Spirit Night at Panera Bread –** Dawn Lopez

Date finalized as Sept 25th

* Location: California, Maryland
* From 6:00 – 9:00
* **Future Actions: Dawn will continue to organize and stay in contact with Panera.**

**Silent Auction / Spirit Night at Ruddy Duck-** Mr. Lane

Chose Oct. 25th as the event date

* This date still has not been approved by the Ruddy Duck.
* The Ruddy Duck has been going through a major renovation which should be done soon.
* Mr. Lane expects to hear back from the Ruddy Duck by next week when the renovations should be completed.
* **Future Actions: Mr. Lane will call Ruddy Duck to finalize the date. Need to enlist a Booster parent to organize the silent auction part of this event.**

**Basket Bingo** – Allison Vaulina – not present at the meeting

Tentatively scheduled for June 9th

* American Legion may sponsor basket bingo events and have all materials available for use.
* **Future Actions: Amber would check on information regarding the American Legion.**

**Christmas Walk, Ann Marie Gardens and Crafts with Santa –** Vicki DeWaters not present

* Discussion tabled until next meeting

**Movie Night –** Sandy Estep

May 11th – need to check on football field and gym availability

* Admission by donation but charge for food.
* We can use a movie that the PHS library has the rights to use. Sandy will check with Mrs. Jenkins, PHS media specialist, about possible movies to use.
* Mr. Price will allow band to use his projector.
* Viewing on football field and participates bring own chairs and / or blankets
* Rain- in the gym
* **Future Action: Mr. Lane will contact the new Activities director about reserving the field and the gym for this event.**

**Marching Band Banquet / Awards Night:** Mr. Lane & Amber Harris

Date determined as Wednesday November 15th

* Usually scheduled for November after marching season
* Boosters determined to keep the same format as an ice cream social.
* We usually get ice cream donated by grandfather of one of the band members (Jamie).
* Band members bring in donations for toppings using up Genius.
* Mr. Lane indicated that he will need some help in the days prior to the awards night with printing awards.
* **Future Actions: Amber Harris agrees to head up the committee for this event and work on decorations. Someone needs to reserve the auditorium and cafeteria for that nigh.**

**Marching Band – Parent Visitation Day:** Janene Stocking

Next visitation Aug. 17th prior to parent preview @6:15

* July 19th visitation was a huge success. Very enjoyable for the parents having their child instruct them in marching techniques.
* Candy grams and words of encouragement were appreciated.
* Still would like to get more parents out and involved.
* **Future Actions: Mr. Lane and Janene will work on finalizing ideas. Mr. Lane will send out e-mail and remind invitation to parents.**

**Ace Donation:** Sandy Estep and Mr. Lane

* Mr. Lane has completed letter and form to ACE asking for materials for donations
* **Future Actions: Sandy will deliver letter to ACE.**

**Business Donations –** Mr. Lane

* Contacts for Dominion and BAE did not work out
* **Future Actions: Still looking for people to contact local businesses for possible donations**

**Athletic Ice Machine:** Mr. Lane

* Band has contributed $200 toward a new ice machine for the Athletic Department. New ice maker costing between $1,500 to $2,000.
* Once new machine comes in this fall Band can use the ice from this new machine.

**Chaperones:** Mr. Lane

* Reminder that parents and other volunteers need to renew application on line yearly.
* We may need overnight chaperones for Nationals depending on our performance time. Sine we are now a 1A band and not 2A band our time may be much earlier.
* If we need overnight chaperones, they must be fingerprinted prior to the trip. Fingerprinting can take up to 6 weeks to complete.

**Band Camp:** Mr. Lane

* Everything is going well.
* Next week we will be working on props and may need help with construction and painting.
* Students will be served chicken taco dinner by boosters on Thursday prior to parent preview. Chicken will be bought by boosters and Amber will cook it. Rest of the food will be donated by band members.
* **Future Actions: Amber will send out a Sign Up Genius for donations for dinner.**

**Switching to new tracking system:** Mr. Lane

* Currently using Charms but costly.
* New system is Filemaker. After initial cost, yearly cost will be half as much of the cost of Charms.
* This switch will save money
* Switch to occur at the beginning of this school year.
* We need print off important information such as e-mail addresses and phone numbers before our subscription to Charms ends.
* **Future Actions: Mr. Lane, Amber Harris and Janene Stocking are working on the transfer of information.**

**Hosting a US Band Competition: ???? Mr. Lane**

Possibly Saturday, Sept. 30th

* Anne Arundel High School had a competition scheduled for Sept. 3oth, but now realizes they cannot hold the competition due to Yon Kippur.
* US bands is look for a new host school.
* Mr. Lane has let US bands know that we are interested in hosting.
* Currently there are 28 bands scheduled to compete. This may change with a change in venue.
* It is possible that Anne Arundel or Northern High may co-host with us. This would add to help available.
* If we host we may need to chunk performances and hold two award ceremonies.
* Janene has a handbook created by Northern High on running a band competition.
* Mr. Lane noted that Mr. Materia has two past band parents he has worked with who has organized band competitions previously who could give us some help with ideas for organizing.
* Concerns discussed were the size of the competition and need for many adult and student volunteers. Also not a lot of time available to organize the event.
* Honor society students may be a good resource for addition student help.
* Revenue could result in $8,000 to 10,000 profit for the band after initial payment to US bands.
* Some things needed for organization of band competition:
* Sponsors to place ads in program
* Decide and organize concessions
* Air and candy grams
* Entrance fee (typically $10-15)
* Buying of trophies
* Possibly selling of t-shirts with names of the schools(sell for $20-$25) – this has been a good seller for other schools.
* **Future Actions: Mr. Lane will hopefully hear back from US Bands next week to see if we will chosen to run this competition. If so, major planning will need to start towards the competition due to the close date.**

**Ongoing Items not discussed at this meeting but should be considered for Future meetings:**

1. Format for keeping detail notes about each fundraiser.
2. Setting up committees to help organize various fundraisers
3. Fun Cloth Fundraiser - Dr. Blockland (Pre sales will Sept. 5th- 26th. Delivery the 2nd week of October)
4. Christmas Walk – Vicki DeWaters
5. Crafts with Santa – Vicki DeWaters
6. Ann Marie Gardens – Vicki De Waters
7. Spring performance fundraiser
8. Baking contest ?
9. 5k Run for next year – Janene Stocking

**Next Booster meeting:** Tuesday, Sept 12th at 6:30 @the school – Changing booster meeting day to second Tuesday of each month.